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DD/S

MS 949

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MEMORANDUM FOR: Deputy Director (Support)
SUBJECT: Office of Training Reorganization

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Auth.: HR 70-3
Date: 1-4-79 By: 35

1. This memorandum contains a recommendation submitted for DD/S approval. Such recommendation is contained in paragraph 7.
2. The Director of Training requests T/O changes to (a) combine the Basic and Intelligence Schools into one Intelligence School (IS) and (b) establish a new school to be designated the School of International Communism (SIC) (Tab A). No increase in personnel ceiling authorization is involved.
3. This T/O proposal effects the required staffing for the newly organized SIC/IS by transferring positions from the Basic School, Intelligence School, Support Staff, and Operations School (Attachment 1 of Tab A).
4. The Director of Personnel has approved the proposed grades with the exception of 13 positions which have been "slash-graded", pending further evaluation and states that the effect of the T/O proposal on the current average grade of 9.1 in OTR is negligible (Tab B).
5. The Chief, Budget Division has ascertained that the small additional cost of \$3170 can be absorbed within the OTR current approved allocations and does not object to the proposal for budgetary reasons (Tab C).
6. On 2 August 1956 the Management Staff forwarded to the DD/S thru the Director of Training (for concurrence) a Report of Survey of the Clerical Training Program, which recommended a reduction of two ceiling slots. To date the outcome of this survey has not been resolved and it is understood that the DD/S is awaiting the comments of the Director of Training.
7. Your approval of this T/O proposal as specified in Tab A is recommended, subject to possible subsequent resolution of the Clerical Training Program Study recommendations and the numbers of the faculty involved.

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Chief, Management Staff

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Attachments:

- Tab A - Proposal
- Tab B - Director of Personnel Comments
- Tab C - Controller, Budget Division
Comments

The recommendation in paragraph 7
is approved.

SEP 29 1956

Date

(signed) **H. Gates Lloyd**
H. GATES LLOYD
Acting Deputy Director
(Support)

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ORIGINAL DOCUMENT MISSING PAGE(S):

ATTACHMENTS TABS A-C